



**Canadian Mental  
Health Association**  
Halifax-Dartmouth

## **GETTING THROUGH THE DIGITAL DOOR**

### **Zoom For Chromebooks**



The **Getting Through the Digital Door** program has been made possible by the following funders

**Mental & Health  
Foundation**  
of Nova Scotia

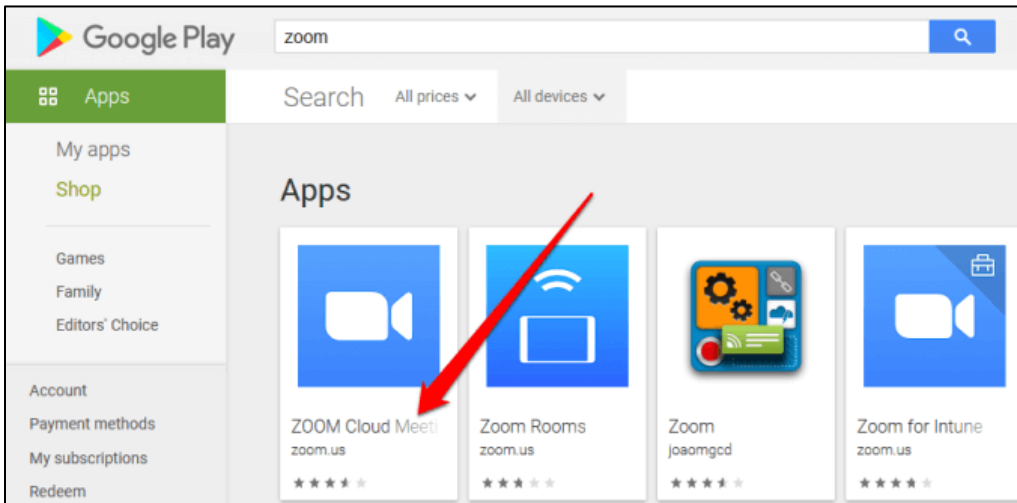
**NOVA SCOTIA**

**Building Vibrant Communities Program**  
Nova Scotia Department of Communities,  
Culture, Tourism and Heritage

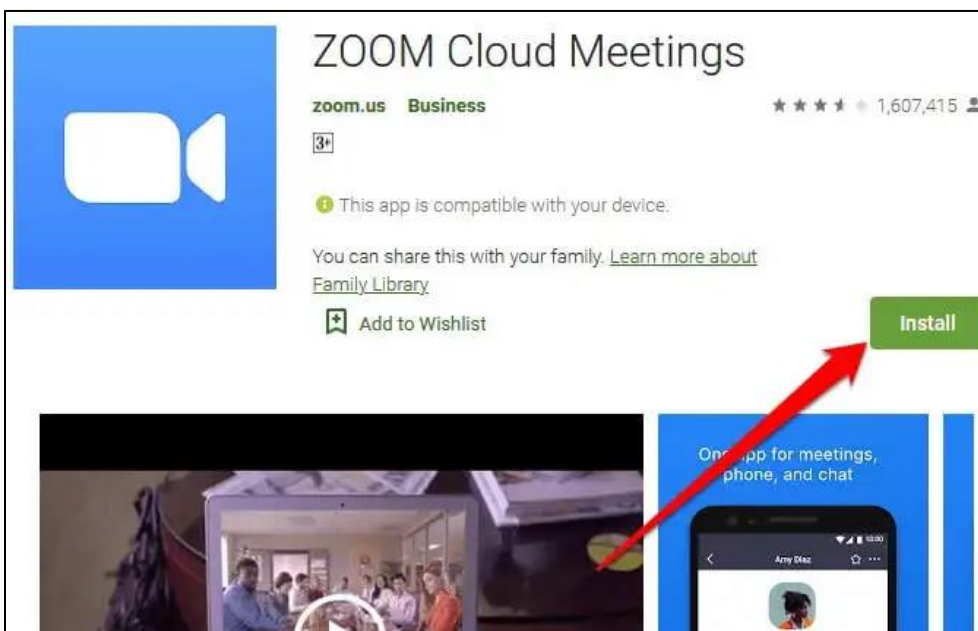
# ZOOM FOR CHROMEBOOKS



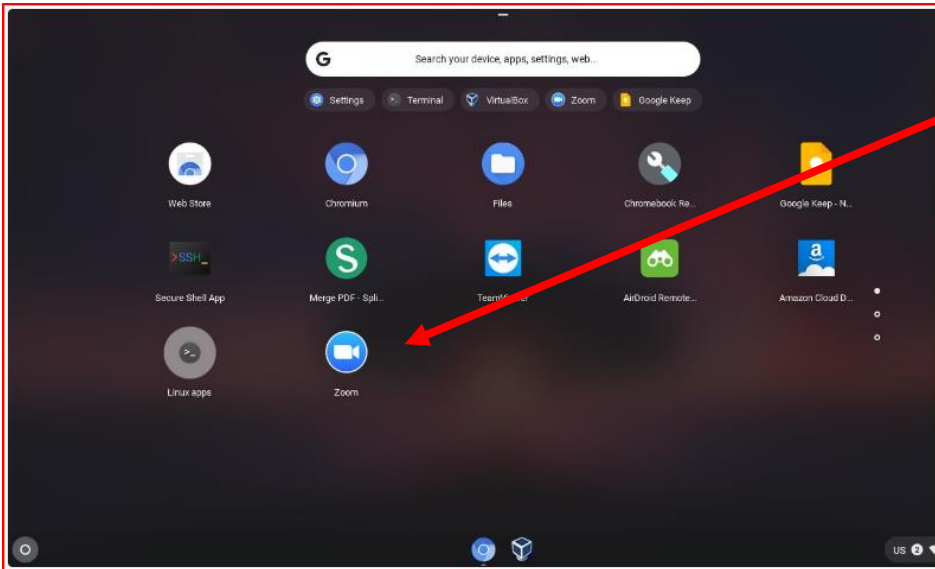
To load **ZOOM** on the Chromebook, click on the **Play Store** button.



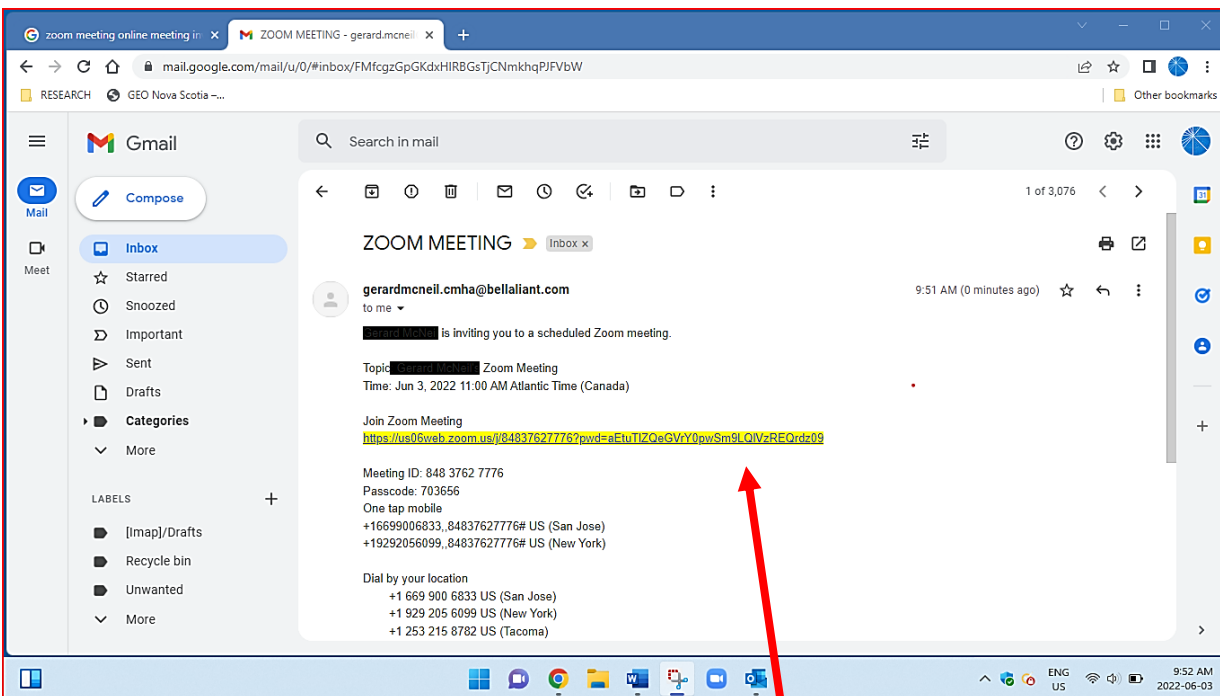
Once in Google Play do a search for the **ZOOM** app then click on it.



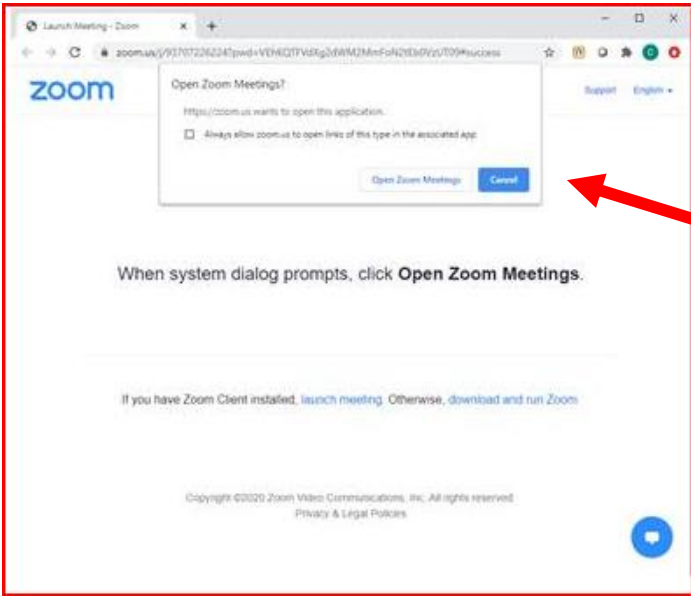
After you click on the **ZOOM** app you will then click on the **INSTALL** button



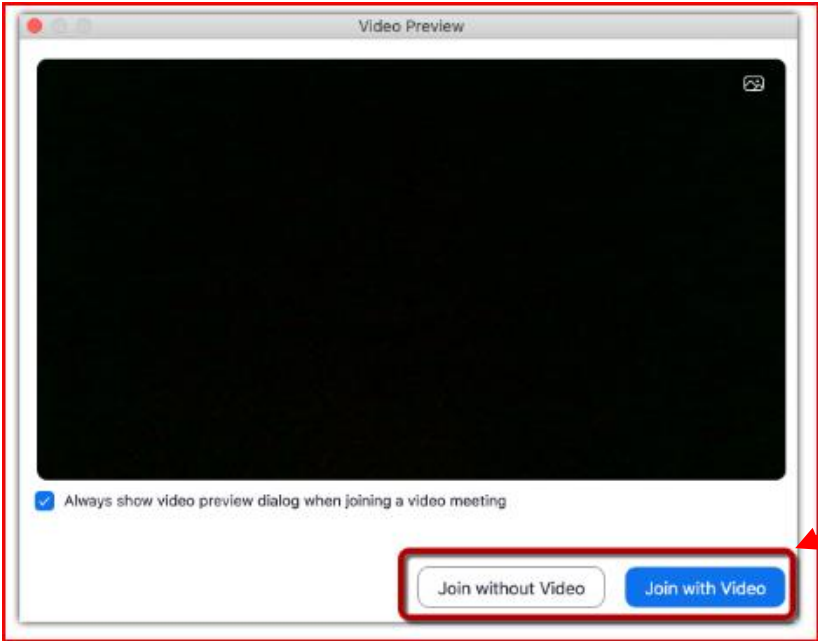
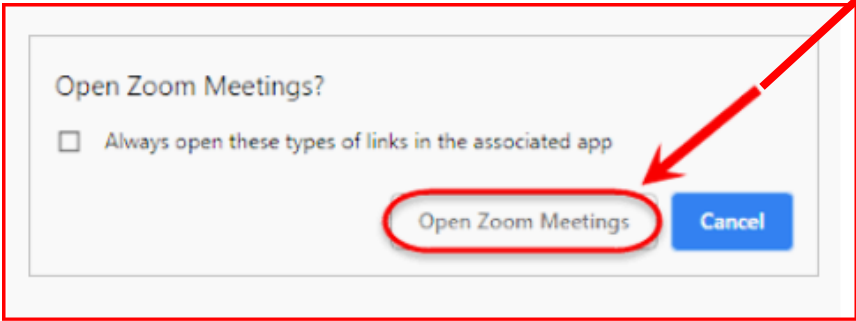
You can tell if the **ZOOM** app was installed on your Chromebook when you see it on the screen with the other apps.



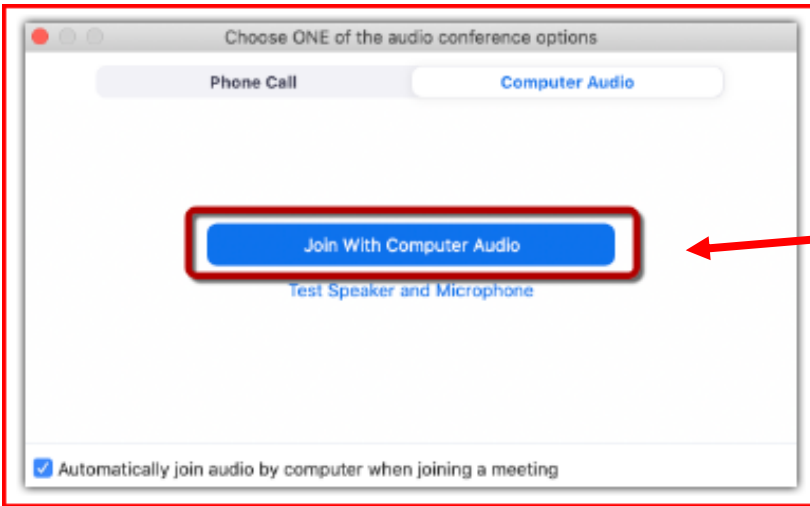
Once the **ZOOM** app is loaded you can then take zoom calls in your emails. Check your email for **ZOOM** meeting invites. You just have to click on the **LINK**.



After you click on the **ZOOM** link you will see a box with **OPEN ZOOM MEETINGS**.

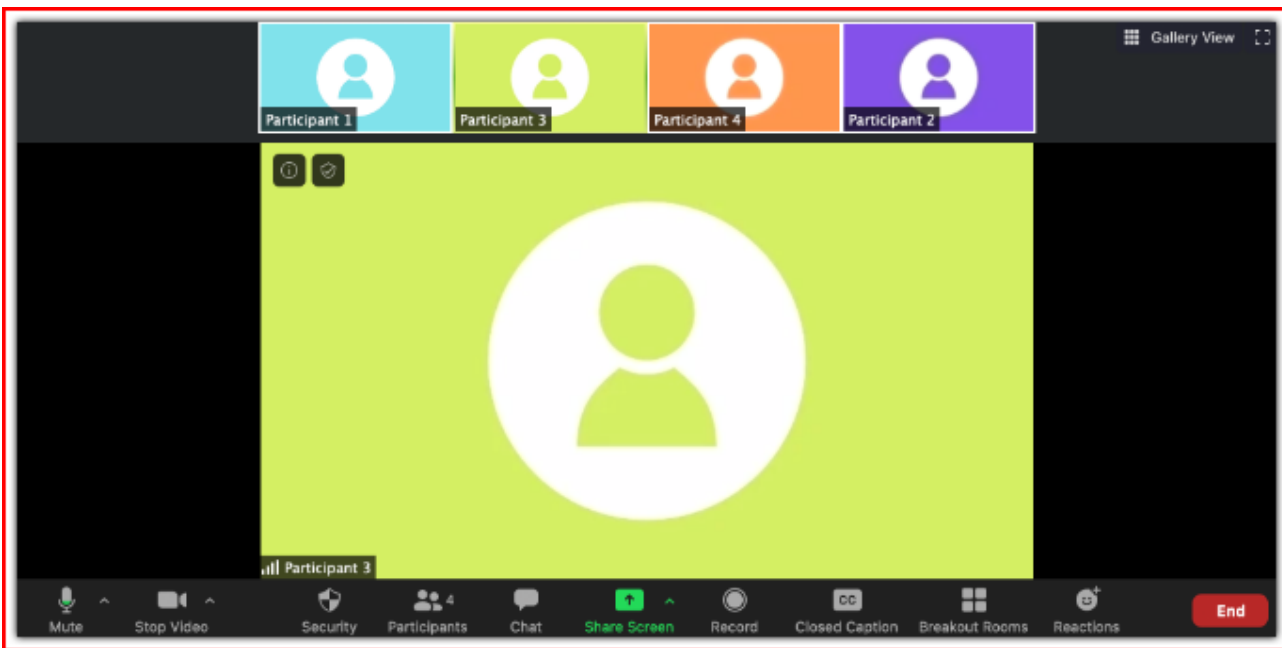


After you click **OPEN ZOOM MEETING** another box with **JOIN WITH VIDEO** will open then click on it. If you don't want to be seen, you have the option to click on **JOIN WITHOUT VIDEO**.

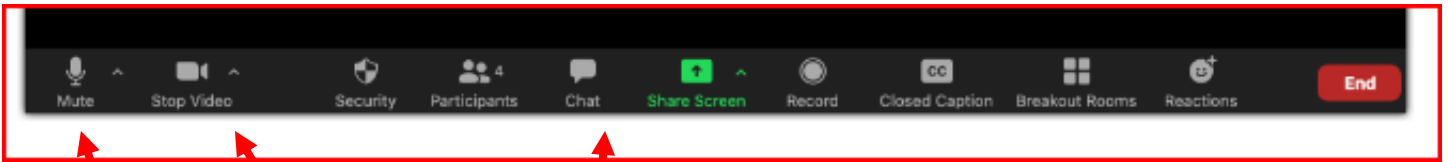


Another box will open with **JOIN WITH COMPUTER AUDIO**, click on this button so you can hear and be heard.

After clicking **JOIN WITH COMPUTER AUDIO** the screen with the host and other people on the zoom call will open.



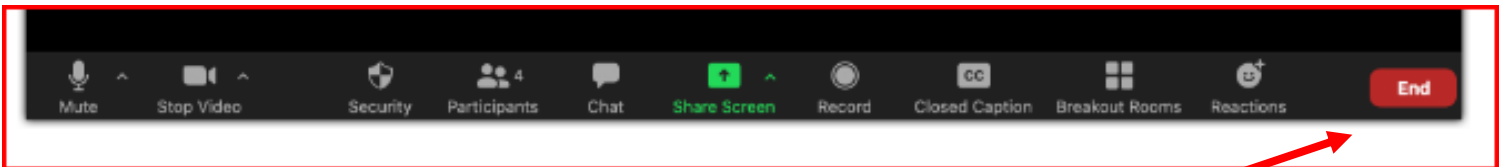
On the bottom of the screen, you will see a bar with a number of buttons on it. Here is what some of the main buttons do.



The **MUTE** button lets you turn on and off the microphone on your digital device.

The **STOP VIDEO** button lets you turn the camera on and off on your digital device.

The **CHAT** button lets you send messages to one or more people in the zoom call.



When the meeting is finished, you can click **END** at the bottom of the.

If you want to leave the meeting, press **END**, and then press **LEAVE MEETING BUTTON** when it appears.

