



**Canadian Mental  
Health Association**  
Halifax-Dartmouth

## **SUMMER JOBS**

**Application deadline: Friday, June 5th, 5pm**

**Among Friends Social Club – Community Service Worker  
Building Bridges Program – Community Service Worker  
Sharing & Caring Social Club – Community Service Worker**

Applicants must be between the ages of 18-30 and have post secondary education in a related field. A valid driver's licence with a clean driving abstract is an asset. Applicants with lived experience and barriers to entering the labour market are encouraged to apply.

The Canadian Mental Health Association (CMHA) Halifax-Dartmouth Branch is committed to providing a workplace environment that is safe, inclusive, and healthy. All staff must complete a police records check and sign a confidentiality agreement. CMHA Halifax-Dartmouth main location: 2020 Gottingen St. Suite 100, Halifax

The 2 positions are for 8 weeks, 35 hours per week @ \$13.50 per hour. Funding is provided by Canada Summer Jobs. The positions will tentatively begin July 6<sup>th</sup>, 2020 but could be delayed depending on the COVID-19 pandemic. Interviews will take place by phone or Zoom, June 11<sup>th</sup> and 12<sup>th</sup>, 2020. Applicants selected for an interview will be contacted by June 9<sup>th</sup>, 2020.

**Please e-mail a covering letter and resume to: [margmurray.cmha@bellaliant.com](mailto:margmurray.cmha@bellaliant.com)**

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As a local leader and champion for mental health, CMHA Halifax-Dartmouth Branch supports the resilience and recovery/well being of people living with mental illness through our social programs, our support services, and through the provision of information, resources, referrals and advocacy in a space that is inclusive, safe, and respectful. We strive to create an environment of hope, to reduce stigma, and to promote mental health for all.

Our Organizational Values: Integrity, Empathy, Diversity, Transparency, Collaboration

“mentally health people in a healthy society” <https://cmhahaldart.ca/>

## **CMHA Halifax-Dartmouth Branch, Overview of Summer Positions**

### **Community Service Worker – Among Friends Social Club**

**Key Tasks and Responsibilities: Direct Service (80%)** The Community Service Worker –Work with senior participants of our Among Friends Social Club to increase community participation and create a sense of social connection. To ensure the programs and activities are meeting the needs of senior program participants, they will be actively involved in the monthly program activity planning sessions. The focus will be for the Community Service Worker to help plan a variety of creative and innovative leisure/recreation activities which are in adherence, with government and health guidelines. The employee will also assist with computer training to promote virtual participation. If possible, the Community Service Worker will help to connect senior members with appropriate services and resources in the community, to further enhance well-being.

Administrative tasks will include (20%): assisting with the program statistics, preparing the monthly program schedules, helping with members surveys, and updating membership information, and increasing awareness of the program.

### **Community Service Worker - Building Bridges Program**

**Key Tasks and Responsibilities: Direct Service (80%):** Work with senior participants of our Building Bridges Program, (a one-to-one and small group social support program for socially isolated adults living with mental illness) to increase community participation. The employee will assist staff and volunteers in organizing small group and individual outings (depending on COVID-19 restrictions), phone check-ins and helping with access to virtual activities. The employee will also help with computer training to promote virtual participation.

**Administrative tasks (20%):** assisting with volunteer recruitment, updating information, and researching virtual programming. The employee will also assist with preparing a summer newsletter.

### **Community Service Worker - Sharing & Caring Social Club**

**Key Tasks and Responsibilities: Direct Service (80%):** Work with senior participants of our Sharing and Social Club to increase community participation. Due to the COVID-19 pandemic, participation will include virtual activities and assisting with a gradual return to programming, adhering to government and health guidelines. To ensure the programs and activities are meeting the needs of senior program participants, the Community Service Worker will be actively involved in the monthly program activity planning sessions. The employee will also help with computer training to promote virtual participation. If possible, the Community Service Worker will help to connect senior members with appropriate services and resources in the community, to further enhance well-being.

**Administrative (20%):** assisting with statistics, preparing the monthly program schedule, helping with member surveys, and updating membership information and increasing awareness of the program.